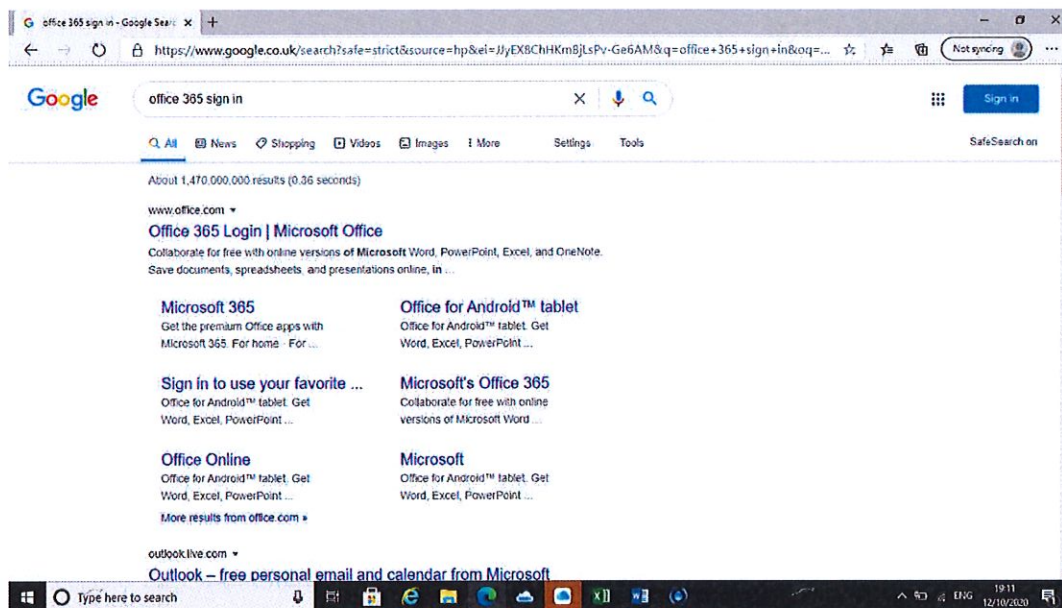


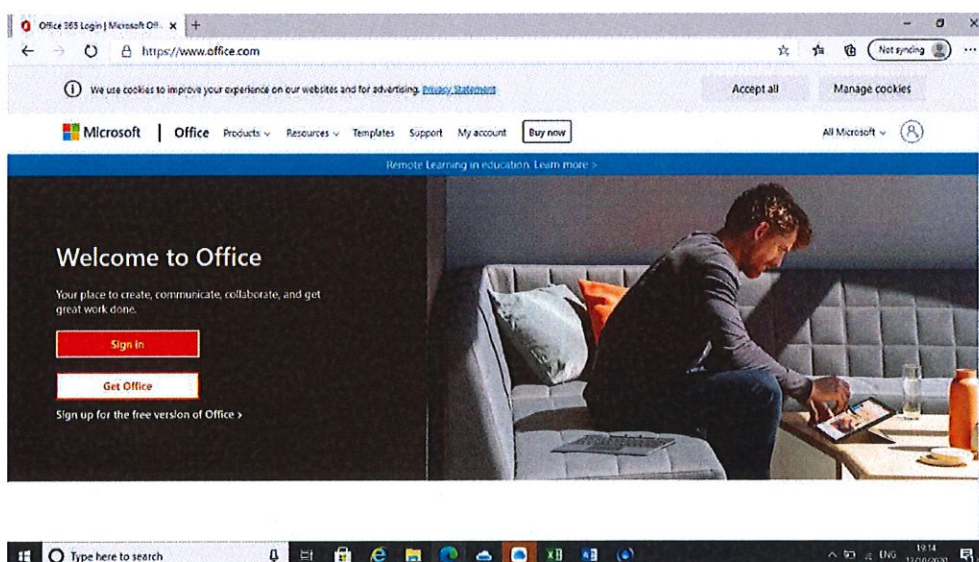
Isolation Packs. If your child is waiting for a test result for Covid or tests positive then you can access work for them following the instructions below. If a whole class bubble has to isolate then we will use the same process up to the isolation folder. Instead your child's class teacher will post work in your class section of Teams and will deliver live lessons and add Power Points etc to help your child with their learning.

How to access your child's isolation Pack on Microsoft Teams

- 1) Go to www.google.co.uk
- 2) Type in 'Office 365 sign in'
- 3) Select Office 365 Login Microsoft Office

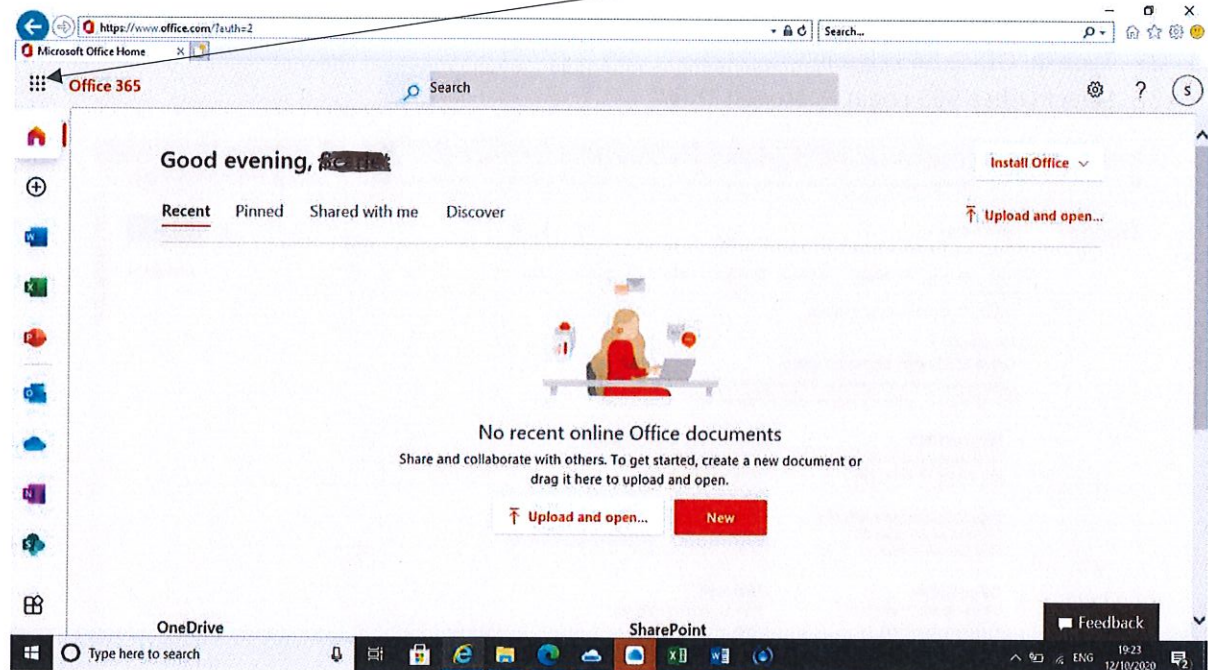


- 4) You will be prompted with a sign in page as below. Click on 'sign in'.

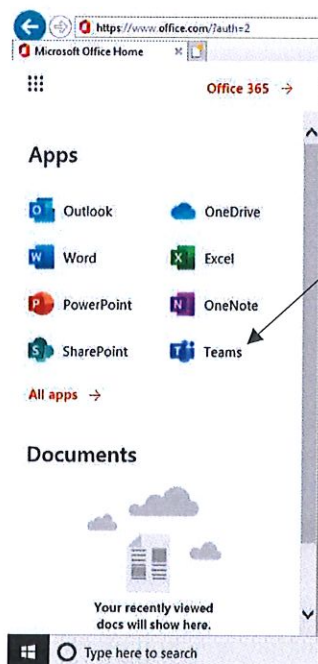


- 5) You will be asked to enter your child's email address.
All email addresses have some letters followed by a number and @billinghay.lincs.sch.uk. We will provide you with this.

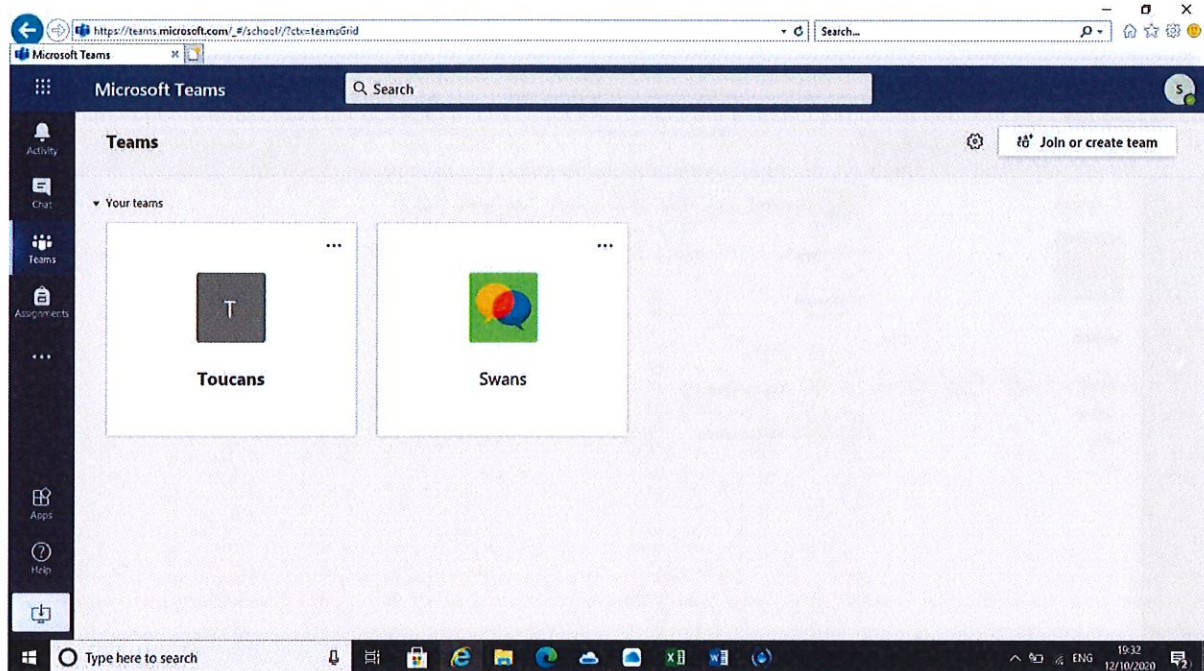
- 6) You will then be prompted to enter your child's password. We will provide these. They are all set up.
- 7) You will then see a welcome screen similar to the one below which I set up logging in as a child called Scarlet. You need the Teams icon nad it may not be on the icons on the left side of the screen. It is not on the example below. Click on the 9 dots by the Office 365 writing



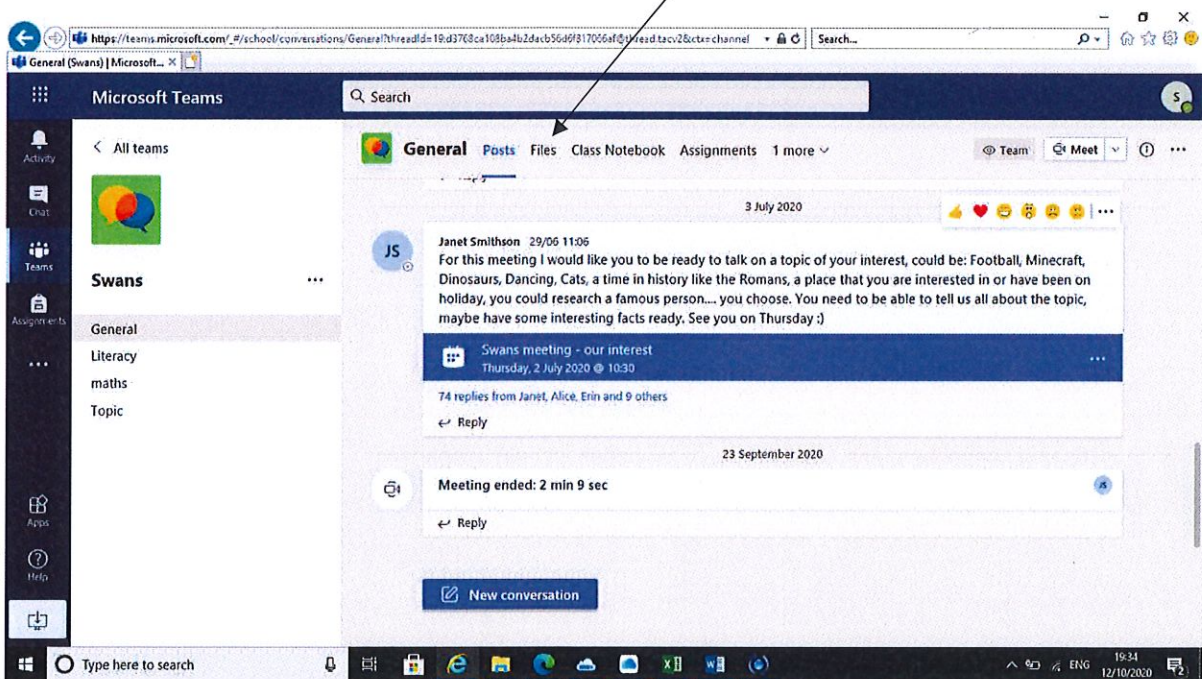
- 8) You will see the screen below. Select the Teams icon



- 9) You will be prompted with a screen and select 'use the web app'.
- 10) Select your child's class.



- 11) In this case I am in the Swan class team. Click on 'Files'



- 12) Select Isolation Pack. In here are resources that you can do at home with your child if they are waiting for a Covid 19 test result or return a positive result.

