

These are an adapted form of the system of protective measures that will be familiar from the summer term. Essential measures include:

- a requirement that people who are ill stay at home
- robust hand and respiratory hygiene
- enhanced cleaning arrangements
- active engagement with NHS Test and Trace
- formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable

How contacts are reduced will depend on the school's circumstances and will (as much as possible) include:

- grouping children together
- avoiding contact between groups
- arranging classrooms with forward facing desks
- staff maintaining distance from pupils and other staff as much as possible

System of controls

This is the set of actions schools must take. They are grouped into 'prevention' and 'response to any infection'.

Prevention:

- 1) minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school
- 2) clean hands thoroughly more often than usual
- 3) ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- 4) introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents.
- 5) minimise contact between individuals and maintain social distancing wherever possible
- 6) where necessary, wear appropriate personal protective equipment (PPE)
- Numbers 1 to 4 must be in place in all schools, all the time.
- Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances.
- Number 6 applies in specific circumstances.

Response to any infection:

- 7) engage with the NHS Test and Trace process
- 8) manage confirmed cases of coronavirus (COVID-19) amongst the school community
- 9) contain any outbreak by following local health protection team advice
- Numbers 7 to 9 must be followed in every case where they are relevant.

From Dec 2020:

Updated the number of days a person needs to self isolate after being in contact with someone (member of a household, school community, or local health protection team) who has coronavirus (COVID-19). This is changing from 14 days to 10 days.

Updated self isolation information to 10 days from the day after contact with the individual tested positive (from 14 days).

Update Jan 21

Hazard	Control measures to reduce the risk
Staff members in the extremely vulnerable group contracting COVID 19.	Previously 2 staff members in this group. Individuals who were previously in the clinically extremely vulnerable group and who received a letter advising them to shield have now been advised that they can return to work from the 1st August as long as they maintain social distancing. Such staff members will need to discuss their situation with RA and we will ensure they are deployed according to the guidance from the DfE. The DfE state that as long as schools follow the full measures in the guidance the risk to staff are mitigated significantly and they therefore expect most staff to return to the workplace. Those in risk categories are to take particular care while community transmission rates continue to fall. 1 staff member received a letter advising them to shield in the second national lockdown in November as she is clinically extremely vulnerable. She will return to work after the lockdown with her first day back being 7th December. A separate risk assessment has been completed to be read alongside this document.
Staff members who are pregnant	Currently RA has not been made aware of any staff member working in school who is pregnant. If you become pregnant then please contact RA as soon as possible. As a general rule pregnant women are in the 'clinically vulnerable' category and are advised to follow the relevant guidance available from the government for clinically vulnerable people.
Staff members with particular characteristics making them at increased risk from COVID 19.	Some staff members with particular characteristics may be at a comparatively increased risk from COVID 19. If staff members with significant risk factors are concerned, then they need to discuss these concerns with RA and how school can put in place measures to decrease the risk. School leaders should, as far as is practically possible, accommodate additional measures where appropriate.
Employee or pupil who has extremely vulnerable individuals within the household and or dependants	People who live in a household with those who are clinically extremely vulnerable or clinically vulnerable can attend school.

Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school and get tested	Ensuring that pupils, staff and other adults do not come into the school if they have coronavirus (COVID-19) symptoms, or have tested positive in the last 10 days, and ensuring anyone developing those symptoms during the school day is sent home, are essential actions to reduce the risk in schools and further drive down transmission of coronavirus (COVID-19). All schools must follow this process and ensure all staff are aware of it. If a child or staff member are showing symptoms of Coronavirus, or someone in your household is showing symptoms, then stay at home, arrange a test and isolate until you get the result. If you have a negative test but still have symptoms you should stay at home until you feel well. You can stop isolating as long as: • You are well. • Noone else in the household has symptoms or has tested positive for Covid 19. • You have not been advised to self-isolate by NHS Track and Trace. If you have a negative test but still have symptoms you should stay at home until you feel well. You can stop isolating as long as: • You are well. • Noone else in the household has symptoms or has tested positive for Covid 19. • You have not been advised to self-isolate by NHS Track and Trace. If the test is positive, follow guidance for households with possible or confirmed coronavirus (COVID-19) infection, and engage with the NHS Test and Trace process. The DfE advice states you do not need a test if: • You have a runny nose, are sneezing or feeling unwell, but do not have a temperature, cough or loss of, or change in, sense of smell or taste • are advised to self-isolate because they have been in close contact with someone who has tested positive for coronavirus (COVID-19), for example, another pupil in their class, but are not showing symptoms themselves However, we respectfully ask that you do not attend school if you are feeling unwell with other minor symptoms such as a runny nose, sneezing or feeling unwell. They may well be asymptomatic. We will request that children sent into school who are unwell are collected from school. It is clear from other local schools that some children with a minor illness have in fact had Covid. We will follow the procedures that a minor illness might be Covid and discounting through testing is the most powerful tool to prevent an outbreak.
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	With the lockdown starting 5th January Please continue to report positive cases involving staff/pupils who are at school, by emailing healthprotectionteam@lincolnshire.gov.uk. Schools are not expected to manage any positive cases involving staff/pupils who are not at school. Positive cases involving staff/pupils who are not at school will be dealt with by the national test and trace systems and do not need to be reported to us. If you do receive reports about cases involving a person not at school, please think carefully before communicating this to the wider school community to ensure you do not breach data protection regulations
Staff member or pupil becomes unwell in school	If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection', which sets out that they must self-isolate for at least 10 days and should arrange to have a test to see if they have coronavirus (COVID-19). We will also send home pupils / staff member who is feeling unwell with other minor symptoms such as a runny nose, sneezing or feeling unwell. They may well be asymptomatic. We will request that children sent into school who are unwell are collected from school. It is clear from other local schools that some children with a minor illness have in fact had Covid. We will follow the procedures that a minor illness might be Covid and discounting through testing is the most powerful tool to prevent an outbreak. Whilst waiting to be collected, keep child isolated and behind a closed door if possible. Make use of back office. Need ensure appropriate adult supervision (outside of door and keep an eye through glass in door). If child needs to go to the toilet they can use an adult one but it will need cleaning/disinfecting (using standard cleaning products such as normal household bleach) before anyone else can use it. This reduces the risk of passing the infection on to other people. Anyone who comes into contact with someone who is unwell must wash their hands for 20 seconds with soap and running water or use hand sanitiser. If office is not available keep them in an area that is 2m away from other people. Conservatory area by Swam classroom (walk to it around outside of school and in via fire escape). Open windows and get ventilation into the room. Access to the isolation room/areas is restricted until cleaning has taken place. • Self isolate for 14 days or until tested negative. • If develop symptoms get tested. Get tested if child has a positive test.

	• If a child becomes unwell with symptoms of coronavirus while in their setting and needs direct personal care until they can return home, a fluid resistant surgical face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained. If contact with the child or young person is necessary, then gloves, an apron and a fluid resistant surgical face mask must be worn by the supervising adult. Eye protection should be worn if there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn. • In an emergency, call 999 if they are seriously ill or injured or their life is at risk. Do not encourage them to visit the GP, pharmacy, urgent care centre or a hospital • If a child, young person or other learner becomes unwell with symptoms of coronavirus while in their setting and needs direct personal care until they can return home, a fluid-resistant surgical face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained. If contact with the child or young person is necessary, then disposable gloves, a disposable apron and a fluid-resistant surgical face mask should be worn by the supervising adult. • As is usual practice in an emergency call 999 if someone is seriously ill or injured and their life is at risk. Anyone with COVID 19 symptoms should not visit the pharmacy, GP, urgent care centre or hospital. • Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with them do not need to go home to self-isolate unless they develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person subsequently tests positive (see below) or they have been requested to do so by NHS Test and Trace. • Schools must ensure that staff members and parents/carers understand that they will need to be ready and willing to: ○ book a test if they are displaying symptoms. Staff and pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5, but children aged 11 and under will need to be helped by their parents/carers if using a home testing kit. ○ provide details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test and Trace. ○ self-isolate if they have been in close contact with someone who develops coronavirus (COVID-19) symptoms or someone who tests positive for coronavirus (COVID-19) • Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test. Tests can be booked online through the NHS testing and tracing for coronavirus website, or ordered by telephone via NHS 119 for those without access to the internet. Essential workers, which includes anyone involved in education or childcare, have priority access to testing.
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- The government will ensure that it is as easy as possible to get a test through a wide range of routes that are locally accessible, fast and convenient. School has been provided with a small number of home testing kits that we can give directly to parents/carers collecting a child who has developed symptoms at school, or staff who have developed symptoms at school, where they think providing one will significantly increase the likelihood of them getting tested. Advice will be provided alongside these kits.
- Schools should ask parents and staff to inform them immediately of the results of a test:
- If someone tests negative, if they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better. Other members of their household can stop self-isolating. **If after a negative test you still have symptoms, then stay at home until you feel well.**
- **If someone in your household tests positive for Covid 19 stay at home, self-isolate and follow the ‘[stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection](#)’:**
 1. Your isolation period includes the day the first person in your household’s **symptoms** started (or the day their test was taken if they did not have symptoms), and the next 10 full days. This means that if, for example, your 10 day isolation period starts on the 15th of the month, your isolation period ends at 23:59 hrs on the 25th and you can return to your normal routine.
 2. If you do not have symptoms of COVID-19 yourself, you do not need a test. Only arrange a test if you develop COVID-19 symptoms or if you are asked to do so as part of a wider testing scheme. If for any reason you have a negative test result during your 10 day isolation period, you must continue to self-isolate. Even if you don’t have symptoms, you could still pass the infection on to others. Stay at home for the full 10 days to avoid putting others at risk.
 3. If you develop symptoms while you are isolating, **[arrange to have a COVID-19 PCR test](#)**. If your test result is positive, follow the advice for people with COVID-19 to stay at home and start a further full 10 day isolation period. This begins when your symptoms started, regardless of where you are in your original 10 day isolation period. This means that your total isolation period will be longer than 10 days.
 4. Return to school after the 10 day isolation period only if you do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone.

Schools should ask parents and staff to inform them immediately of the results of a test and follow this guidance.

NOTE: The UK Chief Medical Officer, Chris Whitty, has [announced that the self-isolation period for people that have symptoms of coronavirus](#) (COVID-19) or that have received a positive test result has now increased from 7 to 10 days.

What if there is a confirmed case of COVID 19 in school	- Schools must take swift action when they become aware that someone who has attended has tested positive for coronavirus (COVID-19). Schools should inform Health Protection, Public Health Lincolnshire (01522 552993 or via email: HealthProtectionTeam@lincolnshire.gov.uk Mon – Fri 8am to 8pm, Sat and Sun 9am to 5pm) if there is a confirmed case using the reporting template (Annex 1). If there are 2 or more possible or confirmed cases this needs to be reported as an outbreak. This team will also contact schools directly if they become aware that someone who has tested positive for coronavirus (COVID-19) attended the school – as identified by NHS Test and Trace. The DfE Advice Line: 0800 0468687 is available Mon to Fri 8am to 6pm, Sat and Sun 10am –to 4pm. - The health protection team will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate. - The health protection team will work with schools in this situation to guide them through the actions they need to take. <u>Contact of a confirmed case</u> If a pupil or staff member are household or close contacts of a confirmed COVID case and are instructed to self-isolate they must do so for 14 days and not leave the house for any activity. A 'contact' is a person who has been close to someone who has tested positive for COVID-19 anytime from 2 days before the person was symptomatic up to 10 days from onset of symptoms (this is when they are infectious to others). For example, a contact can be: - a person who has had face-to-face contact (within one metre), with someone who has tested positive for COVID-19, including: - being coughed on - having a face-to-face conversation within one metre - having skin-to-skin physical contact, or - contact within one metre for one minute or longer without face-to-face contact - a person who has been within 2 metres of someone who has tested positive for COVID-19 for more than 15 minutes - a person who has travelled in a small vehicle with someone who has tested positive for COVID-19 or in a large vehicle or plane near someone who has tested positive for COVID-19 Further details regarding 'What is meant by a close contact?' can be found here. If additional advice regarding the identification of close contacts of a positive case within school is needed, please contact the Health Protection Team.
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	Schools are requested to support increasing community understanding of the role of isolation in stopping community transmission. <u>Individual case</u> In the case of a positive test result a risk assessment will need to be undertaken to identify which other members of the staff or people from the student's group needs to self-isolate. Sharing of information with Health Protection staff as early as possible will help this to be undertaken effectively. This may include both contact within the school setting or school related travel or activities. Schools will need to be able to locate details on pupil's groups over a number of days to support contact tracing. This will look up to 48 hrs prior to symptoms appearing or to date of test for an asymptomatic person. The number of staff or pupils required to self-isolate would depend on the size of the group within the year group and ability for pupils to adhere to social distancing in school or to recommendations such as face coverings on transport. This will differ depending on the way school is organised and the age of pupils. Health Protection staff will not require the full list of pupils or staff who are asked to isolate as a result of a positive case. Any self -isolation recommended by the Health Protection Team or Test and Trace will be for 14 days from the time of last contact during the infectious period based on national guidance. Communication with the school community can be supported with template letters. Individual details of positive cases (e.g. name) do not need to be disclosed to the wider school community. Families and pupils should be advised against sharing information regarding positive cases on social media. <u>Two or more cases</u> More than one case may indicate an outbreak within the school community. It is also possible that multiple unrelated cases can occur in one large setting if there is wider community transmission or other common risk factors (e.g. sports club outbreak). It is important that any intelligence of further cases is shared with the Health Protection Team so that a full picture of the situation can be drawn up. A risk assessment would be required to identify which groups or year groups need to self-isolate depending on the clustering of cases. Although closure of a whole school would try to be avoided if it was necessary to contain spread within the community this would be discussed between the Health Protection Team and the school leadership team. Further school based testing or community testing based at the school may be offered to fully identify the scale of the problem if cases are not contained through isolation. If pupils were isolated they would still be asked to report on symptoms and to access testing if symptomatic. Communication with the school community and agreement of media statements would be the responsibility of the school supported by Public Health staff. There are template letters available, and template recording spreadsheets. In some instances an Outbreak Control Team will be convened to support the school in managing the situation. An outbreak will be deemed over after 14 days without a new case.
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	• A template letter will be provided to schools, on the advice of the health protection team, to send to parents and staff if needed. Schools must not share the names or details of people with coronavirus (COVID-19) unless essential to protect others. • Schools should not request evidence of negative test results or other medical evidence before admitting children or welcoming them back after a period of self-isolation. • If schools have two or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus (COVID-19) is suspected, they may have an outbreak, and must continue to work with their local health protection team who will be able to advise if additional action is required. • Aug 28th Update: In some cases, health protection teams may recommend that a larger number of other pupils self-isolate at home as a precautionary measure – perhaps the whole site or year group. If schools are implementing controls from this list, addressing the risks they have identified and therefore reducing transmission risks, whole school closure based on cases within the school will not generally be necessary, and should not be considered except on the advice of health protection teams. Lockdown from January 5th 2021 Please continue to report positive cases involving staff/pupils who are at school, by emailing healthprotectionteam@lincolnshire.gov.uk. Schools are not expected to manage any positive cases involving staff/pupils who are not at school. Positive cases involving staff/pupils who are not at school will be dealt with by the national test and trace systems and do not need to be reported to us. If you do receive reports about cases involving a person not at school, please think carefully before communicating this to the wider school community to ensure you do not breach data protection regulations
Cleaning if a positive case is confirmed	Cleaning All surfaces that the symptomatic person has come into contact with must be cleaned and disinfected, including: ☐ objects which are visibly contaminated with body fluids ☐ all potentially contaminated high-contact areas such as bathrooms, door handles, telephones, grab-rails. Use disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings, following one of the options below: ☐ use either a combined detergent disinfectant solution at a dilution of 1,000 parts per million available chlorine or ☐ a household detergent followed by disinfection (1000 parts per million av.cl.).

	Note: if an alternative disinfectant is used within the organisation, this should be checked and ensure that it is effective against enveloped viruses.
Dealing with waste from possible cases	Any waste from possible cases and cleaning of areas where possible cases have been (including disposable cloths and tissues): ☐ Should be put in a plastic rubbish bag and tied when full. ☐ The plastic bag should then be placed in a second bin bag and tied. ☐ It should be put in a suitable and secure place and marked for storage until the individual's test results are known. ☐ Waste should be stored safely and kept away from children. You should not put your waste in communal waste areas until negative test results are known or the waste has been stored for at least 72 hours.
Systems to plan for a response to reports of a suspected or confirmed case.	If school becomes aware of a suspected or confirmed case then Mr Allen will be informed. He is the named staff member to co-ordinate and communicate outbreak information. He will work with the admin team to contact those parents of pupils affected. This will be via text message and ParentHub.
Staff member or pupil failing to report feeling unwell and attend school.	Pupil: if staff member has any doubts then the pupil will not be admitted into school when they arrive. The parent will be instructed to take their child back home and follow government guidelines. This expectation has been set out to parents in a letter before chn attend in July 2020 and again in Jan 2021.
Pupil refuse to follow new school guidelines	Revised behaviour policy introduced and made clear to pupils and parents. Isolated and sent home.
Staff mental health and well being	Counselling and Support The Employee Support & Counselling service can offer telephone or video calls to schools that purchase the service to give emotional support with issues about Coronavirus or other problems. Individuals can make first contact by email emp.supportandcounselling@lincolnshire.gov.uk A counsellor will arrange to telephone for an initial telephone assessment. If further appointments are required they can be arranged by telephone or video conference.
COVID 19 precautions are not followed within the school environment	Try to maintain social distancing where possible. Staff to reiterate to pupils and RA to parents about the importance of hand washing, respiratory hygiene and cleaning as below.

leading to a potential spread or outbreak	Move to Tier 4 from Jan 2021 set out clearly to parents the rules for Tier 4 areas. Letter to parents Jan 2021 also sets out 'A clear break of these rules will not be tolerated by school as we are all working together to keep school open and keep your children safe whilst continuing their education. We will question any apparent breach of protocol.' The message of Hands. Face. Space from Tier 4 Guidance will be communicated Approximately 1 in 3 people who have coronavirus have no symptoms and could be spreading it without realising it. Remember 'Hands. Face. Space'. • hands – wash your hands regularly and for at least 20 seconds • face – wear a face covering in indoor settings where social distancing may be difficult, and where you will come into contact with people you do not normally meet. For face coverings in school please see the relevant section of this risk assessment below. • space – stay 2 metres apart from people you do not live with where possible, or 1 metre with extra precautions in place (such as wearing face coverings) <u>Hand Washing</u> • Key message is to wash hands thoroughly, more often than usual, for 20 seconds with running water and soap and dry thoroughly or use alcohol hand rub or sanitiser ensuring all parts of the hand are covered. It is important for these routines to be embedded in school culture, supported by behaviour expectations. • On arrival at school adults and chn clean hands using hand sanitiser. Hand sanitiser to be in place by the fire exit doors where chn will enter classrooms and in front office for staff when they arrive at school. Personal hand hygiene will also be implemented on leaving school. • All clean their hands before and after eat, after cough or sneeze, after do PE, after play outside (inc break and lunch) before going back in. Encourage chn not to touch mouth, eyes, nose. • Go over teaching chn about hand washing – games, song, repetition. • Younger chn will need supervision on using sanitiser given the risk of ingestion. A staff member will be present at the sanitiser station. Younger chn and those identified with complex needs need to be helped to clean their hands. • Teachers wash hands and surfaces and after touch / handle chn books (surfaces with anti-bacterial wipes). • Chn reminded not to touch faces or put objects into mouths. • If use paint brush etc, wash before and after use. <u>Respiratory hygiene</u>
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- Ensure good respiratory hygiene is in place and ensure the message of catch it, bin it, kill it is enforced and is clear and promoted.
- Bins for tissues. Tissues to be placed in a bin (lidded) and emptied min one a day. Perform hand hygiene after disposing of a tissue.
- Tissues to be provided. As with hand cleaning, we will ensure that younger chn and those with more complex needs are helped to get this right and all pupils understand that this is now part of how school operates.
- If you do not have a tissue to hand then use the crook of your elbow rather than the hands.

Face Masks

- Public Health England does not currently recommend the use of face coverings in schools as pupils and staff are mixing in consistent groups and they state that misuse may inadvertently increase the risk of transmission. This evidence is kept under review. Primary school children will not need to wear a face covering.
- In primary schools where social distancing is not possible in areas outside of classrooms between members of staff or visitors, for example in staffrooms, headteachers will have the discretion to decide whether to ask staff or visitors to wear, or agree to them wearing face coverings in these circumstances. In this school the Headteacher recommends that staff and visitors wear face coverings/masks or a visor when moving around school, through the hall and in corridors and in communal areas such as the staff room.
- Staff working in communal areas such as on PPA or the SENDCO are advised to wear a face covering/mask or a visor.
- Staff will be advised that if choosing to wear face coverings or if asked to then they must clean hands before and after touching – including to remove or put them on – and the safe storage of them in individual, sealable plastic bags between use. Where a face covering becomes damp, it should not be worn and the face covering should be replaced carefully.
- Based on current evidence and the measures that schools are already putting in place, such as the system of controls and consistent bubbles, face coverings/masks will not be necessary in the classroom even where social distancing is not possible. Face coverings/masks would have a negative impact on teaching and their use in the classroom should be avoided. However, staff have the choice as to whether they wear a plastic face visor in the classroom. These can be worn so children can still see the adults face inc mouth. They are recommended by the Headteacher to be worn in particular classes such as YR and Y1 where children find it difficult to social distance but can be worn in any class/area of school.

Cleaning

Enhanced cleaning routine will be introduced. Class teachers to be provided with anti-bacterial wipes to wipe down classroom surfaces (tables, door handles and frequently touched surfaces.)

- School caretaking/cleaning staff to clean regularly frequently touched surfaces. Thoroughly clean at end of each day. Clean things chn touch, books, chairs, desks, toilets, light switches.

	Ensure Hand sanitiser is provided in each classroom and at school reception. Bins for tissues emptied daily. Screen bottles to be kept in locked cupboards in classroom which will have bolt locks on them out of reach of pupils. Use screen instead of wipes. • Different groups don't need to be allocated their own toilet blocks, but toilets will need to be cleaned regularly and pupils must be encouraged to clean their hands thoroughly after using the toilet • Use of Kingfisher outdoor equipment. Equipment such as bikes can be used. Chn must wash hands before and after using such equipment and the equipment should be wiped with a hand wipe after use. Chn to have designated areas to play in. Hand sanitiser will be kept available outdoors to be used before chn re enter the building. • Staff to ensure that at the end of each day rooms are kept tidy with all pupil equipment back in plastic bags (trays where used), <u>Minimise contact between individuals and maintain social distancing wherever possible</u> • We will minimise contact and mixing between people as this decreases transmission of COVID 19. This can be achieved by keeping groups of pupils in separate bubbles and maintaining social distancing between individuals. Children in YR will be in one bubble, as will chn in Y1, Y2, Y3. Y4-6 will be a bubble. Older chn are encouraged to keep distance within groups inc at break and lunch times. No sharing of rooms between groups. Only shared social space will be the hall for PE and only if it is wet and a class cannot go outside. • Chn to stay in their bubble and not mix inc at break and lunch times. Y5 to be kept together in the mornings and split between Y4 and Y6 in the afternoon. However, the Y5 going to Penguin class in the pm (5 pupils) will be separate in terms of seating in the library from the other Y5 pupils (going to Y6 Hawk in the pm) during the morning. • Bubbles are sizes of classes (apart from Y4-6) as this will also help to reduce the nos of people asked to isolate should someone become ill with COVID 19. • During the January national lockdown, we have amended our bubbles with having chn of critical workers and vulnerable pupils in school only: [redacted] Bubbles changed for key worker and vulnerable pupils in school. YR own bubble in own classroom. Y1 own bubble in own classroom. Y2 and Y3 create a bubble in the Swan classroom. Y4-6 create a bubble in the Penguin classroom.
Children in school spread COVID 19	<u>Change classroom environment</u>

	• The advice is to reduce the transmission risk by ensuring children and staff only mix with a consistent group and these groups/bubbles stay away from other people and groups. School will avoid large gatherings such as collective worship or lunch in the hall. Collective worship will take place daily in class bubbles. • Desks spaced in rows so pupils are seated side by side and facing forwards. • Ideally adults should maintain 2m distance from each other and children and will stay at the front of the class. However, this is not always possible, particularly when working with younger chn but adults should follow this rule where circumstances allow. Tape mark out an area 2m around the CT desks at the front of the room. • Adults must minimise the time spent within 1m of anyone and avoid face to face contact, keeping side to side. Those pupils with EHCP will have support provided as per normal. • Older chn are supported to maintain social distancing and not touch staff and their peers. This is not possible with younger chn and those with complex needs. • As far as poss chn to stay at same desks each day in Y1 to Y6. • All resources used regularly cleaned. • Keep rooms well ventilated. Open windows. • Prop doors open between rooms to limit use of door handles being touched and help ventilation. Ensure closed when not in room in case of fire as fire doors. E.g. for Y3 pupils prop open door from classroom to conservatory and conservatory to cloak area so when they go to the toilet no need to touch a door. • In the event of the fire alarm sounding staff must make sure all fire doors are closed when exiting the building. • Make it clear to the chn expectations on hand washing and hygiene. • Pupils must not be sent to the school office. <u>Stagger break and lunch times</u> • Play equipment is not to be used as it would have to be cleaned regularly. • Staff room – social distance in staff room. Limit nos in at any one time – 4 staff members max in staff room at any one time. • Stagger break times. Kingfisher class can use their own outdoor area or could go out on playground at 10.30am. 11.00-11.15 Y1 and Y2 have half of playground. Y3 have other half playground. Drain could be line marking boundary. 2 staff on duty. If there is an emergency then staff need walkie talkie and will use them to summon assistance. 11.15-11.30 Y4-6 In and out via fire doors and hand sanitiser.
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	Not use large play equipment. • Duty. Need 2 staff members on duty at each break. If there is an emergency to deal with then use the walkie talkie or phone to contact another staff member. I feel that we can keep mobile phones turned on. • Equipment will be available for each bubble to use. Lunch • Utilise eating outside if the weather permits still keeping to social distancing measures and each group eats separately from other groups of children. • Lunch staggered. 1 MSA per class bubble. Some eat 12.30-1.00 (YR, Y1, Y2 and Y3) then go outside. YR to use the tennis court playground in summer weather. Now the grass getting to this area is wet they use their outdoor area and rest same arrangements as break. Others 1.00 to 1.30. Eat in class. Not in hall. Y5 in library have to eat in Hawk class or Penguin class. Y5 in Penguins have to go out of rear door and walk round back of school. MSA ensure classes are clean before (tables) and after eat. • Children will line up when coming into class from break times and lunch, in the order of back row to front row to ease movement into classrooms and avoid children having to pass each other once seated. Not use large play equipment. • Equipment will be available for each bubble to use. • During the National Lockdown in Jan 21, all pupils will eat lunch in their class bubbles at the same time. We will split the outdoor area so no bubbles will mix. One MSA per bubble. • Midday staff will now wear a clear plastic face visor. <u>Marking and Feedback</u> • Hand hygiene. Hand sanitiser and gloves. Sanitise hands before and after marking. Chn leave work out on desks and staff go round at break, lunch, end day. Staff should not wonder round the room when chn are in the room as should try to keep 2m. We recognise that younger chn cannot socially distance. YR work in smaller groups. Regular and thorough hand washing. Feedback immediate, • Update Jan 21. Staff no longer go round at break or lunch time. Children pass books to the end of the rows and collected by adult. Books put in a pile at front of room. Staff mark end day or lunch. Chn self mark as much as possible. Verbal feedback in the moment.
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	<u>Reducing pupil and staff movement around school</u> • Children to walk in and around school keeping 2m distance. • No acts worship in the hall. Acts of worship to take place to each class bubble daily. • Children come dressed in PE kit on days when doing PE which reduces movement as they don't have to go to the cloakroom to get their kit and change. • Staff to get books out on desks for the chn at the start of the day for all sessions. • Limit nos chn go toilet. No need to use cloak area for most classes. No need for bags. Pack ups (on trolleys) and coats to be kept in classroom (YR and Y1 can use the cloak area). • Make sure one pupil goes to toilet at any one time. Hawk Y6 and Y5 in library to use the Wagtail toilets in am and Hawk Y5/6 to use Wagtail toilet in pm. Walk through the hall. A corridor has been set up to walk through the hall. Wagtail chn to have a designated toilet slot which not to be used by Y5 or Y6 unless emergency. In which case communicate this to Wagtail staff. One boy and 1 girl to go at a time Set up time slot for Y5 to go. Chn to socially distance when there. If find, for example, another child is there, then chn instructed to wait and keep distance. This is part of behaviour expectations and negative consequences will be put in place if chn continue to flout this rule. One cubicle for girls with sanitary dispenser in it and labelled. • Chickadee and Kingfisher pupil use same toilet as will Swan and Penguin. Staff to set up 15 min time slots per class. In an emergency use walkie talkie to communicate. • Jan 21 decided that time slots are not working as chn seemed to just go to the toilet. Now chn can go to the toilet when want to and are responsible to wait and socially distance if someone else is there. Encourage chn to go at break time. • At lunch ensure go toilet and wash hands before they eat lunch, trying to reduce nos pupils needed to use Y1 toilets at lunch. • No need to use toilet at break. Wait until back in class. • Water bottles to be filled up when the chn arrive in the morning and when come in at break and lunch. No queuing. Chn wait their turn. Children must never share a water bottle (must be named) or cup. Individual cups (plastic) to be provided for any pupil without a water bottle and are to be named. Staff to ensure that Wagtail and Hawk classes have a jug of fresh water so chn do not need to go through a bubble to get to a water dispenser.
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	• Staff will not operate across bubbles (apart from breakfast and after school club staff who are also employed in other roles in school). TAs will only deliver PPA cover / intervention support to the chn in the class bubble to which they work in. <u>Emergency contacting other staff</u> • Each group to have a walkie talkie and to take it outside with them. • Mobile phones are permitted to be used in class or outside (by all staff) to contact the school office and/or the HT / AHT for additional support (alongside the walkie talkies) in an emergency. • After using walkie talkie please ensure it is thoroughly wiped clean using an anti-bacterial wipe. They are to be labelled so to keep the same ones in each room. • Please make sure that you only use your own phone and do not use someone else's mobile.
COVID 19 precautions not followed by parents when attending school and leading to the spread or an outbreak.	School to make clear in communication to parents the precautions / rules put in place. <u>Reducing parent drop off and pick up</u> <u>Start of day arrangements</u> • Introduce a 15 min time window where chn can arrive at school in a morning. 8.45 to 9.00am. • Kingfisher, Chickadee, Wagtail and Y5 Woodpecker pupils walk with one adult in cordoned off area between the staff cars and the swimming pool fence. Children to go through the gate between school and Daisy Chain. Staff member present at the door (JC or admin staff in her absence). Chn go to rear door if Wag. Chickadee to enter via their fire exit. Kingies via fire exit to playground. Need to ensure Chickadee and Kingfisher bubbles do not mix in am using cloak area. Chickadee enter via their fire door. Coats on back chairs. System in place for reading books – folders collected in. Pack ups on trolley. Not need to enter cloak area apart go to toilet. • Hawk, Swan and Y4 Penguin pupils walk with one adult down path and chn go through gate outside of the Hawk classroom. Enter their respective classes via fire exits. Hand sanitiser. Staff member at the gate. RA or in his absence MH. Hand sanitiser at entrance to each class. • Parents leaving walk down middle of car park when exiting. One of vehicle gates to be kept open with metal barrier placed in front of gate to stop. Chn go straight into school and into classes when arrive (no need to line up) and have a task to do. Parents not allowed past the gates. One parent to drop off. If after 9am then gates shut. Admin team will phone class and TA go round outside to get child.

	Breakfast Club chn. Staff will need to lead them round outside of school and chn enter via fire exit. Y5 can go straight from hall to library. Y6 can go from hall to their class. Wagtail can enter class via class door. All after hand sanitising. - Jan 21. During the lockdown all critical worker chn and vulnerable chn line up down path keeping socially distant and enter and leave via the green gate outside the Hawk classroom. Parents leave via the carpark as previous. Revert back to a 9am start for all and end of day at 3.20pm for all <u>Staggered end of day arrangements</u> - YR, Y1 and Y2 to not have PM Break. End the day at 3.05pm. Parents can come onto site from 3.00pm. Y1 Wagtails to go out of fire door and staff lead the chn to the gate between Daisy Chain and School where parent will be waiting to collect. YR and Y2 to lead out the other way round school to gate outside Y6 where a parent will be waiting to collect. If parent has older child then have to wait. Can be at front of line to collect. Parent of YR and Y2 to wait in a line (clearly marked where stand) line from fence along grass. Keep 1m+ distance and younger chn under control with them Rest classes leave at 3.20. Parents can come onto site from 3.15 (allowing time for first set of parents to have left the site). Y3 Swans go out of gate between school and Daisy chain where a parent will be waiting to collect. Penguin and Hawk chn go out via fire doors. Parents wait in a line. - It was agreed on 4th Jan, just before the lockdown on the 5th that in an attempt to try to reduce the number of parents/carers waiting around after 3.05pm they could pick up any older siblings in Swan, Penguin or Hawk classes at 3.10 and then must leave school site. This was not put in place due to the national lockdown on the 5th. - Staggered end of school times do not reduce teaching time as we are taking out pm break for YR, Y1 and Y2. Less parents in school at any one time. - Gathering at the school gate and coming into school without an appointment is not allowed. - One parent per child. Please let school know if you have another person in a childcare bubble who can pick up your child. School will only let children go with this one person only (apart from you as parents/carers). You must let school know by email which one other person this will be if this is to be the case. <u>Bus chn.</u> - Parents are instructed to bring their chn into school where they can. If pupils need school transport then they will be met by SS and JB and taken round the outside of school to enter via the respective class fire exit. Walk 2m apart. Mrs Beck will take the YR and KS1 bus children through the gate between school and Daisy Chain and Mrs Smith will take the KS2 pupils through the green gate outside Hawk class.
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	End of the day meet in corridor space in the hall. Register. Line up 2m apart and walk to the bus accordingly. Bus chn who finish the day at 3.05 will go out with the rest of the class and then return to stay in their classroom until collected by Mrs Beck or Mrs Smith. They will take the register and walk the children to the bus at 3.20pm. • If siblings have to be brought to school at drop off and collection times, parents must ensure that these children stand with them at a safe distance from other families. At no point should they be allowed to run freely around the school site. • Jan 21 lockdown. Only a few pupils on the bus. Mrs Smith or Mrs Beck meet them at start of day and they enter school via green gate outside Hawk classroom. Leave via this gate at 3.20pm.
Risk – disadvantaged and pupils with SEN fall further behind academically than their peers. Also chn not had access to home learning fall behind. Gaps in learning and the curriculum.	• Make use of outdoor education where poss as limits transmission and allows distancing. If a member of staff wants to take their group outside, then please communicate with the other staff to ensure keep apart outside. • Try to keep sharing of stationary and equipment as low as poss. • What learning is realistic? Identify curriculum priorities and any catch up support. Think disadvantaged pupils and SEN. Identify and plan how best to support the education of high needs groups, including disadvantaged pupils, and SEND and vulnerable pupils • Assess where pupils are in their learning, and agree what adjustments may be needed to the school curriculum over the term. • Consider their pupils' mental health and wellbeing and identify any pupil who may need additional support so they are ready to learn • Practical lessons can happen but adjustments would need to be made. • For those chn not in school who are isolating or shielding, remote learning is to be provided. • Establish how you will determine which pupils have been disadvantaged/benefitted from home learning. Consider the curriculum adaptations needed to take account of this. Take into account how pupils' learning will be balanced appropriately with personal wellbeing. Agree what reasonable expectations and adaptations are needed to the curriculum in the current circumstances including checking and review arrangements. • Some pupils with SEND (whether with education, health and care plans or on SEN support) will need specific help and preparation for the changes to routine that this will involve, so teachers and special educational needs coordinators should plan to meet these needs, for example using social stories. • Jan 21. School has publicised additional data and 4 G wireless routers to parents of disadvantaged pupils. School allocated 18 gov laptops and ordered these on 8.1.21. To allocate to those pupils in receipt of PP and SEN first. Then PP and those who we know are having issues accessing remote learning due to a lack of devices.

Risk of spread of COVID 19 and symptoms in after school and breakfast club	<u>Breakfast and after school club</u> Breakfast and After School Clubs are open to all pupils from the start of the autumn term and for the hall to be used. Children will be kept apart in these clubs, sitting at tables in their class bubbles. They will have some toys set out for each table which will be cleaned at the end of each session. We will use the lunch tables but we are limited in how many children we can have in club at any one time as we have to keep the children in their class bubbles and we can't have more than 6 children in each class bubble as children should not sit opposite each other. Children can sit next to each other but have to be in a row. The staff in both clubs will take the cordless phone in with them to answer any questions. When booking, please do so by phoning school or texting on the mobile set aside for this use. <u>Breakfast Club</u> Please go to the gate between Daisy Chain and school and ring the bell. A member of staff will come to bring your child into school. Parents are no longer allowed past the green gate and we ask that only one parent brings and collects their child. Children will have to stay seated at their table. We will trial the breakfast that is available but it may be just toast and a drink. <u>After School Club</u> We are planning to stagger the end of the day which means that the Kingfisher, Wagtail and Chickadee children will finish their day at 3.05pm. Again, children will need to stay seated at their table in their class bubbles. Staff member in after school club will go and collect chn from their fire doors at 3.05 and again at 3.20 (2 staff members in at 3.20 so other chn are supervised). From Jan 21 in lockdown no longer got end of day stagger. Chn collected from classes and brought to after school club via outside of school using fire escape doors. When picking up your child please come to the gate between school and Daisy Chain and ring the bell and a member of staff will come to open the gate. As was the case in T2 and continues in T3 with move to Tier 4, no after school sports clubs will take place.
Administering first aid / child becomes unwell and not displaying symptoms of COVID 19	If a pupil requires treatment for an injury then direct personal care may be required. In this case a fluid resistant surgical face mask will be worn by the supervising adult if a distance of 2 metres cannot be maintained. If contact with the child or young person is necessary, then gloves, an apron and a fluid resistant surgical face mask should be worn by the supervising adult. Eye protection should be worn if there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting.

	Make use of a mobile phone or the walkie talkie to summon assistance.
	Communal staff area Staff to keep to social distancing rules of at least 2m apart when in staff room. Lunch: ensure staff stagger going into staff room. Max 5 adults in staff room at any one time. Agreed at s/m on 4th Jan that DC/NP, LB, RC, BB and DSF (Tues only when she stays in school at lunch) to use staff room from 12.30-1.00. MH, CP, R Atk, JS use the staff room from 1.00-1.30pm. EH not stay in school at lunch on Tues. Premier Sport not use staff room to eat lunch on a Mon. With Jan lockdown this is not an issue with less staff being in school. Photocopying – Please keep 2m apart if waiting to use the photocopier.
General	• No bags are needed so not need to use cloak areas (apart from YR and Y1 to hang coats). Rest classes put coats on back of chairs. • Essentials only into school. No pens/pencils/pencil cases. Packed lunch, water bottle, reading folder or book and a coat. • Children can bring reading books into school and take them home. They need to be cleaned by staff using gloves. When hearing readers sit next to pupil side by side and not face to face. • Amended Jan 4th at staff meeting reading book system. - Wagtail: keep one of each book in class and send copy of same book home. Bring book back to school on a Thurs. Quarantine them at weekend in book bag and take out on Mon ready to send out. - Chickadee: Books go out on Monday and back in on Thursday. Quarantined over weekend in book bags and new books on a Mon. - Swans, Penguins: Due to Tier 4, keep AR books in school. More time to read in class. Books not going home until Tier level changes. - Hawks: read book in class. Still have AR book take home. Back when finished with and into a box. Keep in over weekend and Mon as quarantine. • Chn to have own pencils/pens/whiteboard pens labelled with name in folders. • Pencil sharpeners by bin. One pupil to use at one time. Clean down after use. • School uniform is to be worn. It does not need to be cleaned any more often than usual and neither does it need to be cleaned using methods which are different to normal. • Pupils to come to school wearing their PE kit on days that they have PE.
School Transport	• See earlier in risk assessment for beginning and end of the day procedures. • The chn will be allocated seats on the bus in their class bubbles by Mrs Beck and Mrs Smith. They are to stay in these seats on both journeys each day.

	• Aug 28th Update: Children either sit with their ‘bubble’ on school transport, or with the same constant group of children each day. Children should clean their hands before boarding transport and again on disembarking. Organised queuing and boarding is put in place. • Aug 28th Update: Children must not board home to school transport if they, or a member of their household, has symptoms of coronavirus (COVID-19). • Aug 28th Update: In accordance with advice from PHE, from the autumn term, we recommend that local authorities advise children and young people aged 11 and over to wear a face covering when travelling on dedicated transport. It is not recommended that our primary aged children wear a face covering on dedicated school transport.
Registers and attendance	Registers to stay in classrooms so avoiding unnecessary movement around school. Please let admin staff know which pupils are present and which are absent using the walkie talkie in each class. Admin staff to record absences in diary and chase up non attendance by contacting parents. This was changed as had difficulties. Now JC goes round outside of school and stands at each class fire exit asking at the door which chn are absent so they can be chased up by admin staff. Mandatory for pupils to be in school unless statutory reasons apply. • a small number of pupils will still be unable to attend in line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves; or because they are a close contact of someone who has coronavirus (COVID-19) • shielding advice for all adults and children will pause on 1 August, subject to a continued decline in the rates of community transmission of coronavirus (COVID-19). This means that even the small number of pupils who will remain on the shielded patient list can also return to school, as can those who have family members who are shielding. Read the current advice on shielding • if rates of the disease rise in local areas, children (or family members) from that area, and that area only, will be advised to shield during the period where rates remain high and therefore they may be temporarily absent (see below). • some pupils no longer required to shield but who generally remain under the care of a specialist health professional may need to discuss their care with their health professional before returning to school (usually at their next planned clinical appointment). • Where a pupil is unable to attend school because they are complying with clinical and/or public health advice, they will be provided with access to remote education. Schools should monitor engagement with this activity. • All other pupils must attend school. Schools should bear in mind the potential concerns of pupils, parents and households who may be reluctant or anxious about returning and put the right support in place to address this.

	During the lockdown in Jan 21 Schools must have systems for checking, daily, whether pupils are engaging with their work, and work with families to rapidly identify effective solutions where engagement is a concern. Importance of daily register with list pupils in school as key worker or vulnerable and those at home. These have been created on excel. Teachers complete and send back at end of day to the office who chase up any pupils not engaging in line with procedures set out in revised policy Evidence of Remote Learning Policy. Staff note if there at register and engaging in learning. Some not able be there at registration and this is fine. It is more about noting if the chn are engaging in remote learning. If not engaging, then need to find reason and try to overcome this.
Admin Staff	- Chn Mobile Phones. Year 6 children who bring in mobile phones will have to take them to class. They will have to be locked away in the Hawk class in the filing cabinet with a signing in and out book. Children cannot come to the office with mobiles. - Parents can only come into school if they have an appointment. If this is the case, then they can only enter the building one at a time (one in one out). They have to wear a face covering. You will have a visor to wear when a parent comes in. I am asking parents to email or phone with queries. I am also asking that if they bring in money / slips etc it comes in with their child/ren and they let us know so we can collect it. - You will need to wear gloves to deal with money / slips etc. - Please contact the parent and say that the money has been received and a receipt will be sent home with the child. - There will be trays at the front door, just inside the door. One will be for post. The post person can pop any post in the tray. There will also be a tray for parents to drop off anything such as lunch etc so they don't have to go any further than just inside the front door.
Medication inc inhalers	Medication such as inhalers to be kept in plastic freezer bag in CT cupboard clearly labelled with the pupil's name. If medication is required by a child during school day, then parents must come to administer it. They will need to arrange a time to do this over the phone or using email with the admin staff and will administer it outside of the front door (under the porch roof if raining). If a pupil is receiving anti biotics on a timed basis, then it may not be advisable for the pupil to be in school at this time.
Supply staff and other visitors	Supply staff and other temporary workers can move between schools, but school leaders will want to consider how to minimise the number of visitors to the school where possible. Where it is necessary to use supply staff and to welcome visitors to the school such as peripatetic teachers, those individuals will be expected to comply with the school's arrangements for managing

	and minimising risk, including taking particular care to maintain distance from other staff and pupils. This advice for supply teachers also applies to other temporary staff working in schools such as support staff working on a supply basis, peripatetic teachers such as sports coaches, and those engaged to deliver before and after school clubs.
Volunteers	Volunteers may be used to support the work of the school, as would usually be the case. It is important that they are properly supported and given appropriate roles. Where schools and colleges are utilising volunteers, they should continue to follow the checking and risk assessment process as set out in the volunteer section in Part 3 of keeping children safe in education . Under no circumstances should a volunteer who has not been checked be left unsupervised or allowed to work in regulated activity. Mixing of volunteers across groups should be kept to a minimum (we will not allow volunteers to move between bubbles), and they should remain 2 metres from pupils and staff where possible. In the interests of keeping everyone as safe as possible we do not have volunteers in school.
Estates	It is important that, prior to reopening for the autumn term, all the usual pre-term building checks are undertaken to make the school safe. If buildings have been closed or had reduced occupancy during the coronavirus (COVID-19) outbreak, water system stagnation can occur due to lack of use, increasing the risks of Legionnaires' disease. Once the school is in operation, it is important to ensure good ventilation.
Staff Meetings	From Jan 21, staff meetings will now take place remotely. Staff in school will access the meetings in their own classrooms and the HT will stay in his office.
Education Visits	In the autumn term, schools can resume non-overnight domestic educational visits. This should be done in line with protective measures, such as keeping children within their consistent group, and the COVID-secure measures in place at the destination. Schools should also make use of outdoor spaces in the local area to support delivery of the curriculum. As normal, schools should undertake full and thorough risk assessments in relation to all educational visits to ensure they can be done safely. Ws3From Jan 21, in new lockdown, no educational visits can take place.
Curriculum Expectations	Expectations for curriculum planning in school so that all pupils – particularly disadvantaged, SEND and vulnerable pupils – are given the catch-up support needed to make substantial progress by the end of the academic year. - the curriculum remains broad and ambitious: all pupils continue to be taught a wide range of subjects, maintaining their choices for further study and employment. - remote education, where needed, is high quality and aligns as closely as possible with in-school provision: schools and other settings continue to build their capability to educate pupils remotely, where this is needed.

	Informed by these principles, DfE asks that schools and other settings meet the following key expectations if considering revisions to their school curriculum for academic year 2020 to 2021: • Teach an ambitious and broad curriculum in all subjects from the start of the autumn term, but make use of existing flexibilities to create time to cover the most important missed content: Up to and including key stage 3, prioritisation within subjects of the most important components for progression is likely to be more effective than removing subjects, which pupils may struggle to pick up again later. In particular, schools may consider how all subjects can contribute to the filling of gaps in core knowledge, for example through an emphasis on reading • Aim to return to the school's normal curriculum in all subjects by summer term 2021: Substantial modification to the curriculum may be needed at the start of the year, so teaching time should be prioritised to address significant gaps in pupils' knowledge with the aim of returning to the school's normal curriculum content by no later than summer term 2021. • Plan on the basis of the educational needs of pupils: Curriculum planning should be informed by an assessment of pupils' starting points and addressing the gaps in their knowledge and skills, in particular making effective use of regular formative assessment (for example, quizzes, observing pupils in class, talking to pupils to assess understanding, scrutiny of pupils' work) while avoiding the introduction of unnecessary tracking systems. • Develop remote education so that it is integrated into school curriculum planning: Remote education may need to be an essential component in the delivery of the school curriculum for some pupils, alongside classroom teaching, or in the case of a local lockdown. All schools are therefore expected to plan to ensure any pupils educated at home for some of the time are given the support they need to master the curriculum and so make good progress. • Individual risk assessments have been carried out for subjects such as PE and music. See separate paperwork.
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